

MINUTES OF THE REGULAR MONTHLY MEETING  
THURSDAY, DECEMBER 1, 2022

The Regular Monthly Meeting of the Board of Cooperative Educational Services, Sole Supervisory District, Madison and Oneida counties, was held Thursday, December 1, 2022 in the Administration Board Room at the Madison-Oneida BOCES Main Campus in Verona, New York. In the absence of President Douglas Gustin, Vice President Rich Engelbrecht called the meeting to order at 5:00 p.m. The Board recited the pledge of allegiance. There was no public comment.

Present: Richard Engelbrecht – Madison, Donna Isbell – Morrisville-Eaton, John Costello, Sr. – Oneida, Suzanne Carvelli – Rome, Joseph Monfiletto – Stockbridge Valley and Patrick Baron - VVS.

Absent: Sally Sherwood – Camden, Douglas Gustin – Canastota and Michelle Jacobsen – Hamilton

Also Present: Scott Budelmann - District Superintendent, Lisa Decker - Deputy Superintendent for Finance & Operations, Matthew Williams - Assistant Superintendent for Curriculum & Instruction and Niki J. Maiura - District Clerk.

2022/23-288 Mr. Budelmann welcomed the Board and the Middle Level Programs team to the meeting. He spoke about the Genesis Awards and the pride of having an educator, program and Board Member, Sue Carvelli, all receive awards this year. Mr. Budelmann shared that Board Vice President Rich Engelbrecht would be presiding over the meeting as President Douglas Gustin was attending the Rural Schools Winter Conference.

DISTRICT  
SUPERINTENDENT'S  
WELCOME &  
OVERVIEW

Mr. Budelmann introduced Mr. Owen Maranville and the Middle Level Programs team, including Phil Helmer, Ashley DeBella, Jack Chesebro, Carrie Endemann, Mike Winkler and Geoff Christensen. The team was also joined by Cortney Kleek and Francesca Esposito from the Center for Family Life and Recovery.

2022/23-289 The team shared information about the various sections that comprise the Middle Level Programs. They spoke about strategies to promote positive behaviors, healthy mindsets and instructional success. The team discussed some of the partnerships with outside agencies and how they provide even stronger supports for the students. The team focused on the incorporation of music, the growth of the music program and the outlet it gives students.

E&AP PRESENTATION –  
MIDDLE LEVEL  
PROGRAMS

The Board thanked the team for their passion and for finding ways to engage students and motivate them. They recognized the benefits of providing these students with hands-on opportunities and appreciate the positive outcomes.

2022/23-290 A motion was made by Donna Isbell and seconded by Sue Carvelli to amend the agenda to include updated personnel reports. There were 6 ayes and 0 nays. The motion carried.

AMEND AGENDA



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|-------------|---|---|
| 2022/23-291 | A motion was made by Pat Baron and seconded by Donna Isbell to approve the minutes of the Regular Meeting held on November 3, 2022. There were 6 ayes and 0 nays. The motion carried.   | APPROVE:<br>MINUTES OF<br>11/03/2022 REGULAR<br>MEETING |
| 2022/23-292 | A motion was made by Donna Isbell and seconded by Pat Baron to approve the Treasurer's Report from October 2022. There were 6 ayes and 0 nays. The motion carried.  | APPROVE:<br>TREASURER'S REPORT<br>OCTOBER 2022          |
| 2022/23-293 | A motion was made by Joe Monfiletto and seconded by Pat Baron to approve the monthly Claims Audit Report. There were 6 ayes and 0 nays. The motion carried.   | APPROVE:<br>MONTHLY CLAIMS<br>AUDIT REPORT              |
| 2022/23-294 | A motion was made by Pat Baron and seconded by Donna Isbell to award the School Bus Parts and Supplies bid #22-10-003, on a category award basis to the lowest responsible bidder meeting the specifications and thresholds, and offers the lowest overall cost. Rejection of bids from various bidders for failure to submit required documentation or adhere to bid specifications. There were 6 ayes and 0 nays. The motion carried. | BID:<br>SCHOOL BUS PARTS<br>AND SUPPLIES<br>#22-10-003  |
| 2022/23-295 | A motion was made by Pat Baron and seconded by Donna Isbell to declare the Equipment List as excess or obsolete. There were 6 ayes and 0 nays. The motion carried.  | APPROVE:<br>EXCESS/OBSELETE<br>EQUIPMENT                |
| 2022/23-296 | A motion was made by Pat Baron and seconded by Donna Isbell to approve the Capital Region BOCES DREAM Consortium Renewal agreement, allowing the Madison-Oneida BOCES School Library System to purchase a variety of databases and digital library products. There were 6 ayes and 0 nays. The motion carried.  | APPROVE:<br>BOCES DREAM<br>CONSORTIUM<br>RENEWAL        |
| 2022/23-297 | A motion was made by Donna Isbell and seconded by Joe Monfiletto to approve the Resignations recommended in the Personnel Report. There were 6 ayes and 0 nays. The motion carried.   | APPROVE:<br>RESIGNATIONS                                |
| 2022/23-298 | A motion was made by Donna Isbell and seconded by Joe Monfiletto to approve the Leaves of Absence recommended in the Personnel Report. There were 6 ayes and 0 nays. The motion carried.  | APPROVE:<br>LEAVES OF ABSENCE                           |
| 2022/23-299 | Upon the recommendation of District Superintendent Budelmann, a motion was made by Donna Isbell and seconded by Joe Monfiletto to approve the Civil Service Appointments recommended in the Personnel Report. There were 6 ayes and 0 nays. The motion carried.   | APPROVE:<br>CIVIL SERVICE<br>APPOINTMENTS               |
| 2022/23-300 | A motion was made by Donna Isbell and seconded by Joe Monfiletto to approve the Adult & Continuing Education Appointments recommended in the Personnel Report.  | APPROVE:<br>ADULT & CONTINUING<br>EDUCATION             |



	There were 6 ayes and 0 nays. The motion carried.	APPOINTMENTS
2022/23-301	A motion was made by Donna Isbell and seconded by Joe Monfiletto to approve the Miscellaneous Appointments recommended in the Personnel Report. There were 6 ayes and 0 nays. The motion carried.	APPROVE: MISCELLANEOUS APPOINTMENTS
2022/23-302	A motion was made by Donna Isbell and seconded by Joe Monfiletto to approve the Performing Arts recommended in the Personnel Report. There were 6 ayes and 0 nays. The motion carried.	APPROVE: PERFORMING ARTS
2022/23-303	A motion was made by Donna Isbell and seconded by Joe Monfiletto to approve the Internships / Fieldwork Experiences recommended in the Personnel Report. There were 6 ayes and 0 nays. The motion carried.	APPROVE: INTERNSHIPS / FIELDWORK EXPERIENCES
2022/23-304	Upon the recommendation of District Superintendent Scott Budelmann, a motion was made by Pat Baron and seconded by John Costello, Sr. to grant tenure to Pat Hubbard in the tenure area of Teaching Assistant, effective February 25, 2023. The District Superintendent has advised the Board that Pat Hubbard holds appropriate certification for the tenure area, and has satisfied any applicable requirements related to annual professional performance review ratings. There were 6 ayes and 0 nays. The motion carried.	APPOINTMENT TO TENURE: PAT HUBBARD
2022/23-305	A motion was made by Donna Isbell and seconded by John Costello, Sr. to approve Policy 6044 – Substitute Employees. There were 6 ayes and 0 nays. The motion carried.	APPROVE: POLICY 6044 – SUBSTITUTE EMPLOYEES
2022/23-306	The Board moved to the Deputy Superintendent for Finance & Operations Report. Mrs. Lisa Decker updated the Board on the Capital Project. She reported on the Change Order Summary. She also reviewed the proposed Administrative and Capital Budgets.	DEPUTY SUPERINTENDENT FOR FINANCE & OPERATIONS REPORT
2022/23-307	A motion was made by Sue Carvelli and seconded by Donna Isbell to approve the Change Order Summary for the Rossetti Rooftop Handling Unit Replacement Project (Phase I). There were 6 ayes and 0 nays. The motion carried.	APPROVE: CHANGE ORDER SUMMARY
2022/23-308	Mrs. Lisa Decker reviewed the Administrative and Capital Budgets with the Board. She explained the changes from last year and the change in RWADA.	2023-2024 ADMINISTRATIVE & CAPITAL BUDGETS
2022/23-309	A motion was made by Donna Isbell and seconded by Pat Baron to approve the proposed 2023-2024 BOCES Administrative Budget. There were 6 ayes and 0 nays. The motion carried.	APPROVE: PROPOSED 2023-2024 BOCES ADMINISTRATIVE



		BUDGET
2022/23-310	A motion was made by John Costello, Sr. and seconded by Sue Carvelli to approve the proposed 2023-2024 BOCES Capital Budget. There were 6 ayes and 0 nays. The motion carried.	APPROVE: PROPOSED 2023-2024 BOCES CAPITAL BUDGET
2022/23-311	The Board moved to the Assistant Superintendent for Curriculum & Instruction Report. Dr. Williams reiterated various positive strides and outcomes from the work done by the Middle Level Programs. He thanked the Board for their leadership and their advocacy, in particular for the students that need it most. The team builds strong partnerships to reach kids and support components.	ASSISTANT SUPERINTENDENT FOR CURRICULUM & INSTRUCTION REPORT
2022/23-312	A motion was made by Pat Baron and seconded by John Costello, Sr. to move to Executive Session at 6:31 PM for the purposes of discussing proposed, pending or current litigation, collective negotiations pursuant to Article 14 of the Civil Service Law, and the medical, financial, credit or employment history of a particular person or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person. There were 6 ayes and 0 nays. The motion carried.	EXECUTIVE SESSION
	The Vice President returned to regular session at 7:08 PM.	
2022/23-313	A motion was made by Donna Isbell and seconded by John Costello, Sr. to approve the agreement between the BOCES, the Instructional Professionals' Association and the Teachers' Association to remove the following titles: 1) Outreach Specialist (CTE & Special Education); and 2) Assistant for Family Services, from the bargaining unit represented by the IPA and place them in the bargaining unit represented by the Teachers' Association. There were 6 ayes and 0 nays. The motion carried.	APPROVE: AGREEMENT BETWEEN THE BOCES, THE IPA AND THE TEACHERS' ASSOCIATION
2022/23-314	A motion was made by Sue Carvelli and seconded by Pat Baron to approve revisions to the Non-Negotiating Employee Categorized Salary Ranges, as recommended by the District Superintendent in accordance with Policy 3016. There were 6 ayes and 0 nays. The motion carried.	APPROVE: REVISIONS TO NON- NEGOTIATING EMPLOYEE CATEGORIZED SALARY RANGES
2022/23-315	A motion was made by Donna Isbell and seconded by John Costello, Sr. to recategorize the following employees: 1) Joshua Basile; and 2) David Kahn, from Telecommunications Specialist II Category-E to Telecommunications Specialist II Category-D. There were 6 ayes and 0 nays. The motion carried.	APPROVE: RECATEGORIZE EMPLOYEES
2022/23-316	The Board moved to Mr. Scott Budelmann for the District	DISTRICT

Superintendent's Report. Mr. Budelmann shared that administrators have been working on their program budgets and will begin holding meetings with component superintendents to review. He updated the Board on discussions by the Board of Regents on Graduation Measures. Mr. Budelmann recapped the Genesis Awards Ceremony. He also shared that the superintendents held their most recent meeting at SUNY Morrisville where we are working on building relationships to benefit our students. Negotiations with the IPA have begun.

SUPERINTENDENT'S  
REPORT

Mr. Budelmann updated the Board on the following topics: teacher certification reform; increasing diversity; addressing the mental health crisis; promotion of the teaching profession by the District Superintendent Innovation Committee; the significant statewide presence of the administrative team at Madison-Oneida BOCES; fair and stable funding; expanded access to CTE; universal access to school meals; support and promotion of mental health resources; removal of Native American mascots and imagery from all schools by June 2024; mixed participation in sports; and, cybersecurity.

Mr. Budelmann also shared information that was presented at the most recent SBI conference with Chancellor Young. Some of the topics included ECE funding and the Blue Ribbon Commission's focus on the teacher shortage and starting CTE earlier for students.

2022/23-317 A motion was made by Donna Isbell and seconded by John Costello, Sr. to adjourn the meeting at 7:54 PM. There were 6 ayes and 0 nays. The motion carried.

ADJOURNMENT

Respectfully Submitted,



Niki J. Maiura, Clerk of the Board